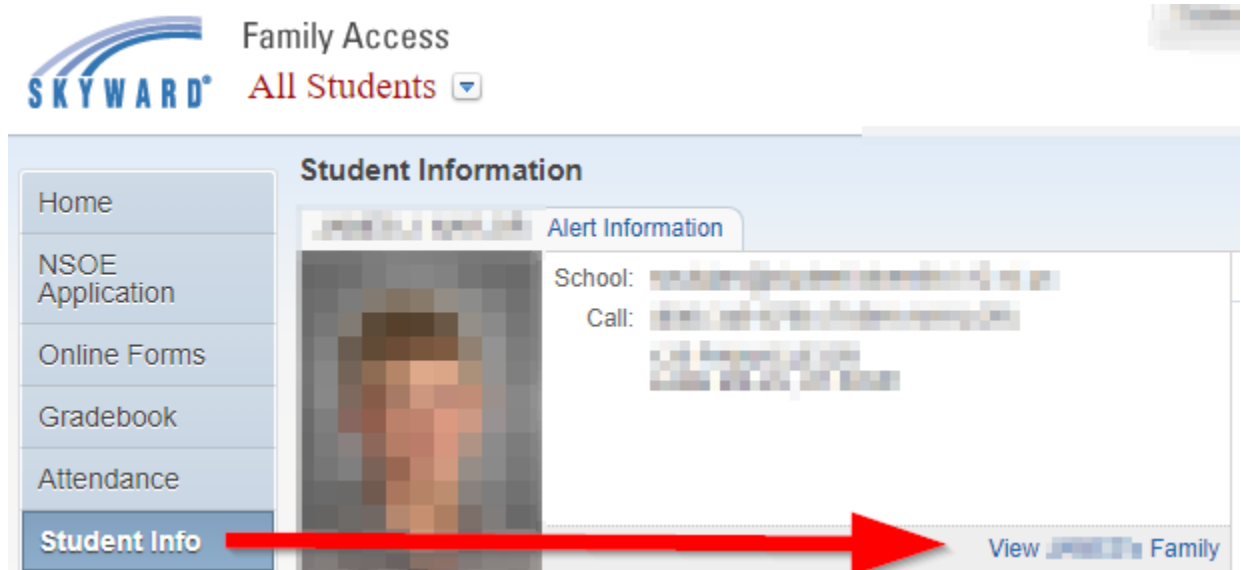


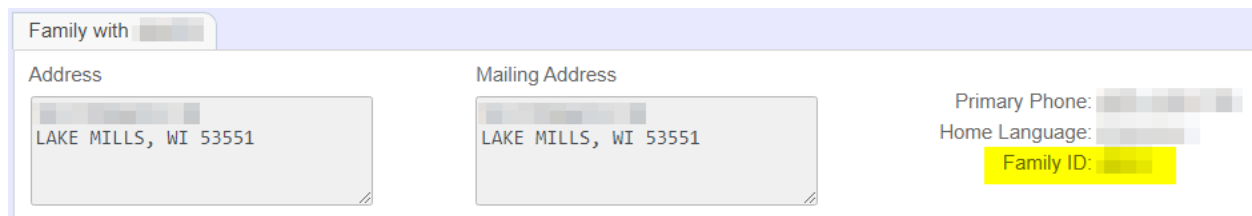


Before adding your students to your account, you will need to locate your Family ID. This Family ID can be found in Family Access under any of your students. Below are some steps to finding your information.

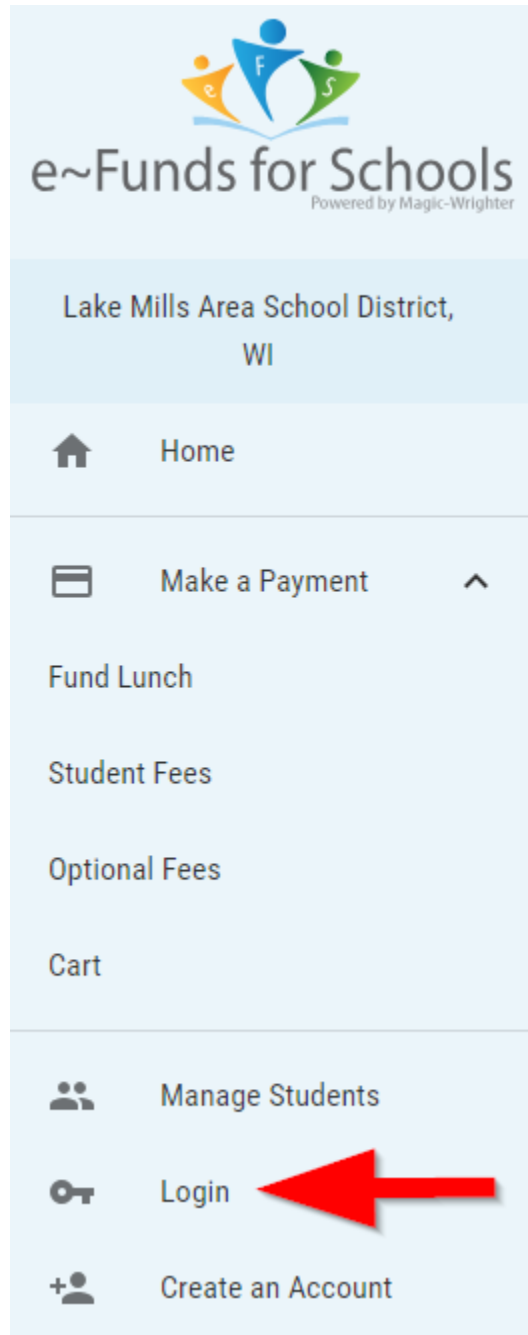
After you Log in to Family Access, click on “**Student Info**” on the left side of your screen and then click [View \[Student\]’s Family](#).



Your Family ID is a 4 digit number, highlighted in the example below. This is the number you will use to add your student(s) to your eFunds account.

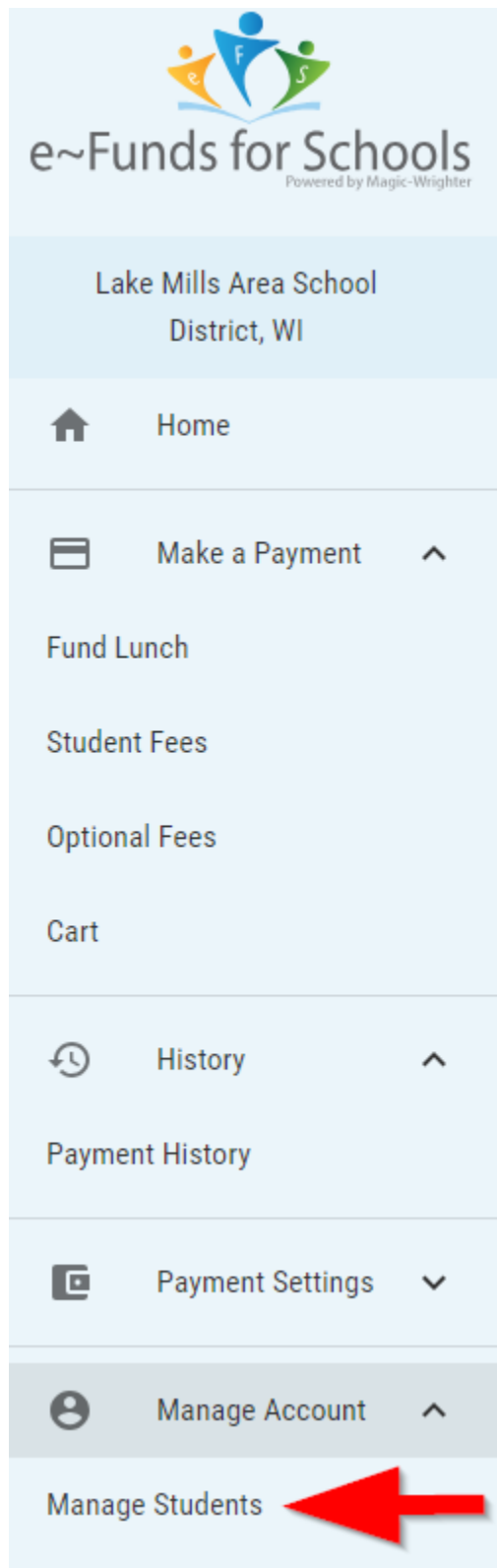


After gathering your Family ID, Login to Skyward Family Access as you normally would. Select the "make a payment" option, available on either the Fee Management or Food Service tab. This will take you directly to the eFunds site. Enter your eFunds login information (this has not changed).



After you log in to eFunds, you may need to add your student(s) to your account.

To do this, select “Manage Account” and then click on “Manage Students”.



After you have completed the required fields, click the blue “Add Students” button.

### Add Students

Look up your students by their last name and either their student number or family number:

Last Name \*



Student or Family Number \*



ADD STUDENT(S)

You are now ready to make a payment:

The screenshot shows the user interface for 'e~Funds for Schools'. On the left is a navigation sidebar with the school district name and three menu items: Home, Make a Payment, and a shopping cart icon. The main area features a 'Welcome!' message and a 'What would you like to do?' section with three yellow buttons: 'Fund Lunch', 'Pay for Student Fees', and 'Pay for Optional Fees'. Each button is accompanied by a small icon representing the respective category.

Select one of the three options to start building your CART. 

**Fund Lunch** - LMASD uses family based lunch accounts meaning you only need to add funds to one student account to be shared by the family.

**Pay for Student Fees** - These are fees assessed by the School District; Examples include; comprehensive fees, course fees, athletic fees, etc.

**Pay for Optional Fees** - These fees are optional purchase items such as yearbooks, athletic passes, gym locks, and High School parking permits.

If you do not see all your student's fees from Skyward Family Access, click to refresh your student's fees.

To refresh your student's fees,  
click here:



When you are done building your cart, select the BEGIN CHECKOUT button and follow the prompts to make your purchase.

**BEGIN CHECKOUT**